

Welcome to Windsor Locks Adult Education!

Hello,

Each year, I am contacted by those who need to finish their high school diploma. Most are apprehensive. Let me reassure you that our staff is warm and welcoming! We are here to help you develop skills to further your education. Our program focuses on College and Career Readiness. Plus, our help is FREE.

Also, we add new Enrichment courses each year to meet the requests of those who live or work in Windsor Locks and East Granby, our partner in adult education. Check out this year's new courses. Sign up soon! Don't be disappointed. One student can often be the difference between running and cancelling a course. A fee is charged to cover the instructor salary.

Join us for a class, learn a skill, make new friends...and experience the joy of *lifelong learning!*

We welcome Shawn Parkhurst as new Superintendent to Windsor Locks and look forward to working with him.

Linda M. Schmaelzle, Director

DATES TO REMEMBER

Feb 11	Mon	6:30 - 8:30 pm	English as a Second Language (ESL) Classes Begin
Feb 11 & 13	Mon/Wed	6:30 - 8:30 pm	GED/ABE/NEDP Placement Test Session 1 <i>Call to register! 860-292-5712</i>
Feb 12 & 14	Tue/Thurs	6:30 - 8:30 pm	GED/ABE/NEDP Placement Test Session 2 <i>Call to register! 860-292-5712</i>
Feb 25	Mon	6:30 - 8:30 pm	Orientation for New Students Mandated Classes Begin for returning students (Pre-GED/GED)
Feb 26	Tue	6:30 pm	NEDP Info Session
Feb 27	Wed	3:00 - 6:00 pm	Enrichment Walk-in Registration Main Office, WLHS 58 S. Elm Street
Mar 1	Fri		Enrichment Class Registration Closes (3/18 classes)
Mar 13	Wed	7:00 pm	Citizenship Classes Begin
Mar 18	Mon	6:30 pm	Enrichment Classes Begin

****Please note that in order for a book or materials to be reserved for you at the beginning of class, registration and payment must be received no later than 2 weeks prior to the start of class.**

All classes are taught at **Windsor Locks High School, 58 South Elm Street**, unless otherwise stated. This brochure is also available online at www.windsorlocksadulted.org under the Current Brochure tab. You may also contact us at adulted@wlps.org or (860) 292-5712.

On the first night of your class, please check in at the Adult Education Office to verify the room # in which your class will be held. Enter the building at the right-hand side of the building. Our office is at the far end of the lobby. All classes should use this door to enter and exit the school. **Other doors are locked after hours.**

Lab and Material fees are payable TO THE TEACHER and NOT to WLAE. Please **do not** combine lab fees with class fees on a single check, or we will have to void your check and request separate payments.

**FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulted@wlps.org.**

MANDATED PROGRAMS

Local and State funds assist in making our State mandated programs available **free of charge** to people who live or work in Windsor Locks and East Granby. State Law Sec. 10-73a requires that the adult education services described in this section be provided by local school districts, **free of charge**, to any adult 17 years of age or older who is not enrolled in a public elementary or secondary school program. A formal withdrawal letter is required for students 17 and 18 years of age. Our program focuses on College and Career Readiness.

HIGH SCHOOL PLACEMENT TESTING **FREE** **Ms. Goulet**
 The placement tests for the ABE, GED, and NEDP programs takes two nights to complete. It will tell you how close you are to taking the GED test. Sign up for either the Mon/Wed or Tue/Thur sessions. Persons 17 - 18 need **proof of age** and an **official letter of withdrawal**. **Please call 860-292-5712 to register.**

Mon/Wed
Tue/Thur

Feb 11 & 13
Feb 12 & 14

6:30 – 8:30
6:30 – 8:30



ORIENTATION FOR NEW STUDENTS **FREE** **Staff**
 After completing the placement tests, students meet to review their scores and determine which of our programs will best suit their needs. Pre-GED/ABE and GED classes will begin immediately after Orientation ends.

Mon

Feb 25

6:30 – 8:30

LMC

PRE-GED (ABE) **FREE** **Staff**
 For adults needing basic help in their reading, writing and math skills. Individualized and small group instruction help clients learn at their own pace. Persons 17 - 18 need proof of age and an official letter of withdrawal.

Mon (Math)

Begins Feb 25

6:30 – 8:30

Wed (Lang Arts)

Begins Feb 27

6:30 – 8:30

GED PREPARATION **FREE** **Ms. Moore**
 The course prepares students for the four exam subjects: Reading through Language Arts, Mathematical Reasoning, Science, and Social Studies. The actual test is now done entirely by computer and takes about 7 hours to complete. Students will acquire a general knowledge of the four subjects while also developing mastery of computer-based types of questions. Individual and group work is given. Some basic computer skills will be required. Students 17 & 18 years old need proof of age and an official letter of withdrawal from a CT school district. **Please call 860-292-5712 to register.** Also, the cost of 4 practice tests is \$12 which will be waived to students enrolled in WLAE for a minimum number of hours. Visit GED.com for more information.

Mon (Math)

Begins Feb 25

6:30 – 8:30

Tues (Sci/Soc)

Begins Feb 26

6:30 – 8:30

Wed (Lang Arts)

Begins Feb 27

6:30 – 8:30

ENGLISH AS A SECOND LANGUAGE: I **FREE** **Ms. Christie**
 This course is devised for entry-level students needing basic English skills and language to function effectively. American traditions will be used to give practice in speaking, listening, reading and writing. Join us or share this with someone who needs ESL. Technology will be used to help students improve their English and understanding of the US. Student needs will help determine the lessons taught. **Please call 860-292-5712 to register.**

Mon (Speaking & Listening)

Begins Feb 11

6:30 – 8:30

Wed (Reading & Writing)

Begins Feb 13

6:30 – 8:30

ENGLISH AS A SECOND LANGUAGE: II **FREE** **Ms. Goulet, Ms. Stewart**
 This course is for students who have mastered basic English skills and language. American traditions will be used for advanced practice in speaking and listening. Join us or share this with someone who needs ESL. Technology will be used to help students improve their English and understanding of the US. Student needs will help determine the lessons taught. **Please call 860-292-5712 to register.**

Mon (Speaking & Listening)

Begins Feb 11

6:30 – 8:30

Wed (Reading & Writing)

Begins Feb 13

6:30 – 8:30

FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulted@wlps.org.

UNITED STATES CITIZENSHIP**FREE****Ms. Schmaelzle**

Prepare to take your citizenship exam using our special materials and personal tutoring. Includes: 1. The Immigration Process; 2. The Constitution; 3. Structure of the U.S. Government; 4. U.S. History Review; 5. State and Local Government. **Please call 860-292-5712 to register.**

Wed**Begins Mar 13****6:30 – 8:30****Adult Ed Office****NATIONAL EXTERNAL DIPLOMA PROGRAM****FREE****Ms. Bulat, Korhonen, & Schmaelzle**

This competency-based high school diploma program for older adults is based on life experiences, skills, and knowledge. Designed for adults over 25, this one-on-one program is on-line, self-paced and offers flexible scheduling and will be completed entirely on computer. Some basic computer skills will be required. It may take 3 to 6 months to complete. Read more at <http://www.casas.org/nedp> or attend the information session listed below. This program is **free** to those who live or work in Windsor Locks or East Granby. It is available to non-residents with tuition payment. **Please call 860-292-5712 to register.**

**JOIN US at our free NEDP Info Session on Tuesday, Feb 26th from 6:30-7:30pm
in the WLHS Library/Media Center.
Please call 860-292-5712 to register.**

CAREER COUNSELING**FREE****Ms. Jameson**

Need to explore new career, training, and education options, but don't know where to begin? Need help with a personal issue? Contact *Windsor Locks Adult Education* for an appointment with Ms. Jameson, our counselor, who can assist you with your exploration process.

Call 860-292-5712 for an appointment.**CHOOSING AN EFFECTIVE CAREER****FREE****Ms. Jameson**

Do you want to make effective College and Career Readiness choices? Explore the types of further education available for adults, as well as information about different area schools plus other educational opportunities. It's never too late! If you (or someone you know) are interested in the possibility of continuing your educational journey, come join us. Asnuntuck Community College Academic & Career Advisor will present.

Please call 860-292-5712 to register.**Mon Mar 11****1 night****6:30 – 8:30****HS Library/Media Center****⌘ ENRICHMENT PROGRAMS ⌘****LIFE SKILLS & ENRICHMENT****M-01 SIGN LANGUAGE LEVEL 1****Mr. Horvath**

This is a fun introductory class in Sign Language designed to teach you basic phrases to communicate with the Deaf. You will learn numbers, greetings, survival signs, key phrases and to finger spell.

Text Fee- TBD

Mon	Mar 18	6 weeks	6:30 – 8:30	\$54
------------	---------------	----------------	--------------------	-------------

W- 01 SIGN LANGUAGE LEVEL 2

This class is for those who have taken the level 1 class or for those who have some experience with sign language and would like to advance their skills. **Text Fee- TBD**

Wed	Mar 20	6 weeks	6:30 – 8:30	\$54
------------	---------------	----------------	--------------------	-------------

M-03 You Wrote It, Now What?**Elsa Kurt**

Whether you've written a book or always wanted to, this course is for you! Multi-genre, independently & traditionally published author & speaker Elsa Kurt takes you through each phase of the writing, publishing & self-promoting process in detail, so that you will have the knowledge and courage to pursue your writing dream. Participants will receive resource materials, a signed book, and more. **Materials fee \$15**

Mon	Mar 18	8 weeks	7:00 – 8:30	\$48
------------	---------------	----------------	--------------------	-------------

W-02 INTRO TO SPANISH**Ms. Cox**

Spanish for beginners. This will be a grammar and conversation course. We will learn basic grammar, greetings and basic conversation. **Text fee \$15 – paid directly to instructor**

Wed	Mar 20	9 weeks	6:30 – 8:00	\$89
------------	---------------	----------------	--------------------	-------------

**FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulted@wlps.org.**

W-03 PLANNING YOUR HERB GARDEN

Ms. Vaughn

Garden design. Choosing herbs, and planting techniques will be shared. We will look at several sample plans and discuss how they can be individually adapted to fit your needs. Bring a snapshot of rough sketch of your space to class. **Materials fee \$5 –paid directly to instructor**

Wed May 1 1 night 6:30 – 8:30 \$12

W-04 ALL ABOUT HERBS

Ms. Vaughn

Learn to plant, harvest and cook with these useful plants. We will identify various herbs, learn how to take root cuttings and taste some samples. **Materials fee \$5-paid directly to instructor**

Wed May 15 1 night 6:30 – 8:30 \$12

ARTS, CRAFTS & HOBBIES**W-05 CUPCAKE DECORATING – FONDANT AND GUM PASTE**

Ms. Salvatore

Create amazing life-like blossoms, flowers and leaves to accent your cakes and cupcakes or use them in any floral arrangement. Great for people who want to take their cupcakes to the next level. Visit Tina's website: tinascakeemporium.com.

Materials fee: \$45 Decorating Kit -paid directly to instructor

Wed Mar 20 4 weeks 6:30 – 8:30 \$48

M-04 LEARN TO USE YOUR DSLR CAMERA

Ms. O'Connor

Are you ready to make the switch from "auto" to "manual" settings? By the end of the course, students will be able to use their camera on manual settings! The topics covered will be: ISO, shutter speed, F-stop, composition and more. Learn from a nationally published, an award winning photographer who is also a local teacher. Students must bring a DSLR camera and memory card. Students must have access to a printer at home or photo (drugstore) lab. **Materials fee: \$15**

Mon Mar 18 2 weeks 6:30 – 8:30 \$32

M-05 INSTANT PIANO

Some music teachers may not want you to know this, but you don't need years of weekly lessons to learn piano. In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. How do we do it? While regular piano teachers teach note reading, piano professionals use chords. And you can learn all the chords you'll need to play any song in this one session. Any song. Any style. Any key. If you can find the middle C and know the meaning of Every Good Boy Does Fine, you already know enough to enroll in this workshop.

Mon May 13 1 class 6:00 – 9:00 \$59

W-06 INSTANT GUITAR

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won't have to take private lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Bring your acoustic guitar. For ages 13+.

Wed May 15 1 class 6:00 – 9:00 \$59

Noticed something new? Our course numbers are now simpler.

Use them to indicate which classes you want when you fill out your registration form.

JOB & CAREER SKILLS**W-07 INTRO TO MICROSOFT EXCEL**

Staff

Using Excel is expected for many jobs today. Learn how to enter and edit data, create simple mathematical equations and formulae, use various formatting techniques to enhance your work and develop charts that work. Students should already be comfortable with using a computer before taking this class. **Text fee: \$25**

Wed Mar 20 4 weeks 6:30 – 8:30 \$48

**FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulterd@wlps.org.**

T-01 INVESTING 101 **Mr. Greco**
 A basic overview of investing that explains the difference between saving and investing, asset classes and investment styles, stocks and bonds and types of mutual funds.
Tue Mar 26 1 Night 6:30 – 8:30 FREE

M-06 CHOOSING YOUR EFFECTIVE CAREER **Ms. Jameson**
 Do you want to make effective career choices which may or may not include attending college? Explore the types of further educational opportunities available for adults, as well as information about different area schools plus other educational programs. It's never too late! If you are interested in the possibility of continuing your educational journey, come join us. Please call 860-292-5712 to register. Asnuntuck Community College academic and career advisor will be present.
Mon Mar 11 1 night 6:30 – 8:30 FREE

HEALTH, PHYSICAL & MENTAL FITNESS

W-08 COMMUNITY CPR & AED **Mr. Daling**
 The program begins with adult, child and infant CPR and how to respond when someone has a sudden cardiac arrest. The class will include instruction in choking emergencies and will end with instruction on how to use an Automated External Defibrillator (AED). This is an American Health & Safety certified course. Upon successful completion participants will receive a certification card.
Materials fee: \$15
Wed Mar 27 1 night 6:30 – 9:00 \$50

W-09 EMERGENCY FIRST AID **Mr. Daling**
 Learn elementary first aid knowledge and skills with a focus on adults and children. The course will include instruction in universal precautions, severe bleeding, wounds, burns, injured limbs and much more. These are vital skills to have in protecting your family. **Materials fee: \$15**
Wed Apr 3 1 night 6:30 – 9:00 \$50

W-10 STRENGTH/TONING PART I **Ms. Tefft**
 Need help losing weight or toning your body? Make physical activity a part of your life. No experience is necessary. In part 1, we focus on the back and abs, strengthening and stretching those body areas, which is essential for healthy aging. **Yoga mat and hand weights needed.**
Wed Mar 20 7 weeks 7:00 – 7:45 \$33

W-11 STRENGTH/TONING PART 2 **Ms. Tefft**
 Spring into action with vigor by participating in Strength toning. In part 2, we will work on the legs and arms. No experience is necessary. Whether you are looking to exercise for the first time in your life or you want to renew your commitment to physical activity, this class is for you. Begins immediately after part 1 ends. **Yoga mat and hand weights needed.**
Wed Mar 20 7 weeks 7:45 – 8:30 \$33

T-02 LEARN HOW TO MEDITATE **Ms. Lumbruno**
 In just six weeks, you will learn how to calm your mind and body through the practice of meditation. Just bring a smile & yourself. Making meditation part of your life will help you reduce your stress and have the tools to face your day in a calmer manner. So whether you are a beginner or already meditating, this class has something to offer you.
Tues Mar 19 6 weeks 7:00 – 8:00 \$32

M-07 BEGINNING HATHA YOGA *SC 25% **Ms. Haksteen**
 Through a series of poses, called asanas, you will be taught how to quiet the mind by placing attention on the breath and on the movement of the body. We focus on strengthening and invigorating the body, offering a brief and relaxing interlude in our hectic lives. Each class will end with yoga breathing and relaxation. Wear loose clothing and bring a mat. Check our website for individual class dates. Please check our website, **Dates are subject to change.**
Mon Mar 18 8 weeks 6:15 – 7:30 LMC \$54

T-03 CONTINUING HATHA YOGA *SC 25% **Ms. Haksteen**
 Postures from many different yoga disciplines will be taught to enhance your flexibility, balance, strength and breathing. The class is geared to the students for their personal development to promote health and wellness. Each class will end with yoga breathing and relaxation. Wear loose clothing and use a mat. Please check our website, **Dates are subject to change.**
Tue Mar 19 8 weeks 6:15 – 7:30 LMC \$54

FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulced@wlps.org.

M-08 & W-12 ZUMBA- ALL LEVELS**Ms. Stanley**

Join my dance party! No matter what your skill level may be, Zumba is a workout built for everyone. We mix low intensity and high intensity dance moves to some of your favorite music, creating an interval style, high calorie burning workout that gets your entire body moving. All you need is a smile and a lot of water! Take the Monday or Wednesday class or take both for an extra workout!

Mon (M-08)	Mar 18	8 weeks	7:00 – 8:00	\$64
Wed (W-12)	Mar 20	8 weeks	7:00 – 8:00	\$64

W-13 BALLROOM DANCE**SC* 25%****Ms. Yuan**

This is a progressive program designed for people who love to dance. Learn the skills of movement, rhythm, and the skills of listening to music to transform it into beautiful dance. The lessons will provide relief of daily stress, a great time with friends and the opportunity to make new friendships. We will focus on various dances: **Waltz, Foxtrot, Polka, Cha-Cha, Rumba, Tango and more!**

Wed	Mar 20	8 weeks	6:30 – 8:30	\$72
------------	---------------	----------------	--------------------	-------------

T-04 MARCH INTO HEALTH MAKE & TAKE**Ms. Marquis**

Have enough energy to get everything done in a day? Sleeping Soundly? Feeling as fantastic as you'd like to? Come find out why they say "There's an oil for that!" This class will be hands-on, where you will learn recipes to address common concerns: sleep support, energy, easy breathing (especially around pollen), immune support, skincare, stress, feelings of anxiousness, emotional support, digestive support and more. You will have the opportunity to make four oil-infused DIY products to take home. You'll leave the class with recipes, a basic understanding of oils, and the confidence to start using them right away! There will also be free **iTOVi** scans (scans that tell your body to tell you what oils or supplements you need to feel your best). **Materials fee \$20 – paid directly to instructor**

Tues	Mar 26	1 night	6:30 – 8:30	\$15
-------------	---------------	----------------	--------------------	-------------

W-14 CHEMICAL FREE CLEANING – MAKE & TAKE**Ms. Marquis**

Wondering how to ditch and switch the toxic chemicals in your home to clean naturally? Learn how to improve your life, and the lives of those you love, by replacing everyday chemicals with essential oils. We'll discuss what chemicals to watch out for, how to use essential oils, and how to incorporate them into your daily life to save money. You will have the opportunity to make four oil-infused cleaning products to take home. There will also be free **iTOVi** scans. **Materials fee \$20-paid directly to instructor.**

Wed	Apr 24	1 night	6:30 – 8:30	\$15
------------	---------------	----------------	--------------------	-------------

T-05 GIFT GIVING FOR HER**Ms. Marquis**

This class is all about learning about essential oils and creating special gifts using oils for special women... or for yourself! You will have the opportunity to make and take four oil-infused DIY products for stress relief, beauty, and self-care. You'll learn how essential oils can be used to support your health goals, including your emotions! Essential oils are great tools that can assist you in supporting stress, anxiousness, overwhelm or sadness. Don't forget to invite your favorite women to this class. The more the merrier. There will be free **iTOVi** scans. **Materials fee \$20 paid directly to instructor.**

Tue	May 7	1 night	6:30 -- 8:30	\$15
------------	--------------	----------------	---------------------	-------------

Due to recent security changes, there is only one door
where you can enter the building.

You must go to the Main Entrance on the RIGHT
and ring the bell to be granted entrance.

Once inside, the Adult Education Office is at the end of the lobby.

**NOTE: There is no one available to open the door after 7pm.
Please arrive before 7 if you wish to gain entry to the school.**

It's never too late... to learn English!

Come join our teachers to learn and practice your English language skills.

- ✓ Register to join the first night of class February 11th
- ✓ Speaking & Listening
- ✓ Reading & Writing
- ✓ **It's FREE**

It's never too late... to pass the American Citizenship test!

Join our class to learn the American History needed to pass the Interview.

- ✓ Register to join the first night of class **March 13th**
- ✓ **It's FREE**

It's never too late... to complete your high school education!

We have 2 ways--choose the program that's best for you:

GED *General Educational Development Diploma Program*

Complete a series of national standardized tests and earn a State of Connecticut High School Diploma.

- ✓ Register to take the placement tests beginning **February 11th**
- ✓ Focus on College and Career Readiness
- ✓ **Free preparation classes**
- ✓ **Free practice tests**

NEDP *National External Diploma Program*

Demonstrate your academic and life skills and earn a Windsor Locks Board of Education Adult High School Diploma.

- ✓ Register to take the placement tests beginning **February 11th**
- ✓ Register to attend the Info Session **Tue February 26th**
- ✓ Individualized
- ✓ Flexible hours
- ✓ Structured assignments
- ✓ Work at home
- ✓ **It's FREE**

FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulced@wlp.org.

☯ NOTES & ANNOUNCEMENTS ☯

REGISTRATION: Walk-in registration will be held **Wednesday February 27, from 3:00-6:00 pm**, at the *Windsor Locks High School Main Office, 58 South Elm Street*. Mail-in registration must be **received by Friday, March 1st** or 2 weeks prior to the start of each class. Registrations are processed in order of receipt with priority given to residents and employees in Windsor Locks and East Granby. Regrettably, we cannot accept telephone registrations. You may also drop off your registration forms at the Adult Ed mailbox in the high school's main office during the day. **If you do NOT receive notification, you may assume that your registration is complete, and your class will be held as scheduled.**

SENIOR CITIZENS We are pleased to offer seniors (age 65 and over) who live or work in Windsor Locks and East Granby to **one** course per semester at **25%** off the registration fee. **Eligible courses are marked with a SC***. **If the course does not have *SC next to the name, it is NOT discounted for seniors.**

CANCELLATION & REFUND POLICY: It will be impossible to honor requests for refunds, since a minimum enrollment is required. However, if cancelled due to low enrollment, the entire fee is refunded.

SCHOOL CLOSINGS: Classes will not meet any evening that WLHS has been closed for the day. Cancellations due to weather conditions are announced on local radio and TV stations.

SPECIAL ACCOMMODATIONS: All activities offered by Windsor Locks Adult Education are held in accessible locations. Accommodations for individuals with a disability are available upon request. Please contact Linda Schmaelzle at 860-292-5712.

STATEMENT OF NON-DISCRIMINATION: Windsor Locks Adult Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Windsor Locks Adult Education nondiscrimination policies should be directed to Linda M Schmaelzle, Director, 860-292-5712 or adulted@wlps.org.

GED ACCOMMODATIONS: Accommodations on the GED tests are available for qualified individuals with a disability. For more information, contact Sabrina Mancini at the Connecticut State Department of Education at 860-807-2110 or by email at sabrina.mancini@ct.gov.

Sec. 10-73a. Adult Education fees and charges; waivers. Adult education school activity fund.

- (a) Tuition or registration fees shall not be charged by any school district to adults enrolled in any adult class or program required under subparagraph (A) of subsection (a) of section 10-69. Registration fees may be charged by a providing school district or cooperating eligible entity to a cooperating school district for any adult residents of such cooperating district who are enrolled in any adult class or program of adult classes maintained by such providing school district or cooperating eligible entity and required by said section.

**CONNECTICUT
ADULT EDUCATION**



EXPERIENCE THE POWER OF LIFELONG LEARNING

**FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulted@wlps.org.**

Sponsored by
Windsor Locks Board of Education
Patricia King, Chair
Margaret Byrne Jim McGowan
Dennis Gagnolati Joe Tria
Shawn Parkhurst, Superintendent of Schools



Windsor Locks Adult Education Advisory Board
*We thank our Advisory Board for its support and direction and invite residents who are interested in serving on it to contact us.
Our mission is to meet the needs of our community.*

Shawn Parkhurst
Sue Jameson Ruben Colon
Linda Schmaelzle Philip Campbell
Elaine Kruk Nancy Okulicz
J. Christopher Kervick, First Selectman



Windsor Locks Adult Education Staff

Linda M. Schmaelzle, Director
Kristen A. Malone, Administrative Assistant
Linda Goulet, Program Facilitator/ESL Facilitator
Bonnie Zacharias, Writing Facilitator
Angelina Moore, GED Instructor
Marge Korhonen & Patty Bulat, NEDP
Jane Christie, ESL Instructor
RoseMary Stewart, ESL Instructor
Sue Jameson, Guidance & Common Core, Career Counselor

DIRECTIONS:

IF USING YOUR GPS

- Our address is 58 South Elm St, Windsor Locks, CT 06096

FROM EAST GRANBY

- Take Rte 20E to Rte 75/Poquonock
- Turn Left on Rte 75
- At fourth stop light, turn Right onto Elm Street
- At second stop light on Elm Street, turn Right onto South Elm Street

FROM HARTFORD

- Take I 91 N to Exit 42 (Windsor Locks)
- Turn Left at end of ramp onto CT-159
- At third stop light, turn Left onto Elm Street
- At third stop light, turn Left onto South Elm Street

FROM SPRINGFIELD

- Take I-91 S to Exit 42 (Windsor Locks)
- Turn Left at end of ramp onto CT-159
- At first stop light, turn Left onto Elm Street
- At third stop light, turn Left onto South Elm Street

Windsor Locks High School is approximately ¼ mile on your left at **58 South Elm Street**, just past St. Robert's church.

FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulced@wlps.org.

REGISTRATION FORM – USE ONE PER PERSON & COPY AS NEEDED
Send payment to WL ADULT ED, 58 S. ELM ST, WINDSOR LOCKS, CT 06096

COURSE #	COURSE NAME:	FEE:
1.		
2.		
3.		
*Make checks payable to WLAE	CHECK #	TOTAL:

***Do not include lab/materials fee.** They are to be paid to the instructor the first night of class.

NAME _____

STREET _____

TOWN _____ STATE _____ ZIP _____

HOME PHONE _____ CELL _____

EMAIL _____ OVER 62? Y/N

COURSE #	COURSE NAME:	FEE:
1.		
2.		
3.		
*Make checks payable to WLAE	CHECK #	TOTAL:

***Do not include lab/materials fee.** They are to be paid to the instructor the first night of class.

NAME _____

STREET _____

TOWN _____ STATE _____ ZIP _____

HOME PHONE _____ CELL _____

EMAIL _____ OVER 62? Y/N

Please retain for your records, NO written confirmation will be sent.
 You will only be notified if class is cancelled or filled.

Course Name:	Date/Time of course:	Course fee:

*Your checks may not be cashed until the day before your first class starts. Please do not send cash.

*Location/Room numbers will be assigned the first night of class.

*If WL Schools are closed, WLAE classes are cancelled. Check closings at WLPS.org.

*If you would like to offer a course or see a course offered, please go to our website, **WindsorLocksAdultEd.org**, contact us via **facebook @WLAdultEd**, or give us a call!*

Thank you and we look forward to meeting you!

FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulted@wlps.org.

**Windsor Locks
Adult Education
58 South Elm Street
Windsor Locks, CT 06096**

RESIDENTIAL CUSTOMER



Cursos de Inglés เรียนภาษาอังกฤษ تعلم اللغة الإنجليزية
जानें अंग्रेजी Englisch lernen Apprendre l'anglais
Éearla a fhoghláim 영어 배우기 Ucz się angielskiego
Μάθετε Αγγλικά Opi Englanti ادگیری زبان انگلیسی
Học tiếng Anh 学习英语 Вивчення англійської мови
Изучение английского языка **Learn English** למד אנגלית

**FREE Placement testing for Pre-GED, GED and NEDP classes will be February 11-14, 2019.
Call 860-292-5712 to register or email us at adulted@wlps.org.**